

Mandate of the subgroup on Corridor cargo flow optimisation of the Digital Transport and Logistics Forum

THE EUROPEAN COMMISSION EXPERT GROUP ON DIGITAL TRANSPORT AND LOGISTICS (DTLF)

Having regard to the European Commission Decision of 9.4.2015 setting-up the DTLF,

Having regard to the rules of procedure adopted for the DTLF,

Whereas:

- (1) with the consent of the Chair, the DTLF may set up subgroups to examine specific questions on the basis of a mandate proposed by the Commission;
- (2) the Members of the subgroup shall be appointed by the Commission;
- (3) the subgroup shall be chaired by a representative of the Commission;
- (4) the Commission shall provide the secretarial support for the subgroup;
- (5) the Chair of the subgroup may invite representatives of specific national administrations of the Member States to participate to the work of the subgroup;
- (6) the Chair of the subgroup may invite outside experts with specific competence in the subject to participate in the work of the subgroup on an ad-hoc basis, invited experts shall only take part in the work on the particular subject for which their attendance is requested.
- (7) the Chair of the subgroup may initiate the election of a 'rapporteur' for a subgroup, for one or more meetings, the subgroup will elect the 'rapporteur' by simple majority from its members.
- (8) the sub-group shall be dissolved as soon as its mandate is fulfilled.
- (9) the sub-group shall report to the DTLF.

HAS ADOPTED THE FOLLOWING MANDATE FOR THE SUBGROUP ON CORRIDOR CARGO FLOW OPTIMISATION:

1. Objectives and tasks

As defined in the DTLF Decision, Article 2(1), the general objective of the corridor cargo flow optimisation subgroup is to facilitate the electronic exchange of information in transport and logistics, with the objective of removing technical, operational and administrative barriers between and within transport modes.

The first specific objective of the subgroup is to identify operational obstacles to the smooth flow of cargo along TEN-T transport corridors that could be addressed by better access and availability of information. This should be done by establishing concrete business case(s) in specific corridors.

The second specific objective is to identify the technical, legal and administrative barriers limiting such access and availability of information.

The third specific objective is to propose short-, medium-, and long term measures to overcome the identified barriers. Proposed measures should aim to increase interoperability and interconnectivity of digital systems and services across all TEN-T corridors.

The subgroup shall first define the methodology and a time plan for the work on the specific objectives.

The group shall aim to provide qualitative and/or quantitative facts and figures to support its findings and proposals.

The subgroup shall provide a progress report to the DTLF Plenary by 1 March 2016 and submit the final draft report to the Forum members in September, 2016, for validation. The latter dates can be changed if seen necessary by the DTLF.

2. Composition

The Commission will appoint the members of the subgroup. Due to budgetary and practical reasons the Commission maintains the right to limit the size of the group, if necessary.

The subgroup can meet in smaller teams on specific issues, if considered necessary.

The Commission may initiate the election of a 'rapporteur' for a subgroup, for one or more meetings. In that case, the subgroup will elect the 'rapporteur' by simple majority from its members.

The rapporteur will:

- lead and encourage the discussions in the subgroup,
- monitor the progress of the subgroup,
- ensure the integration of the discussions into subgroup deliverables, either by drafting these deliverables him/herself, or by distributing the drafting tasks to the subgroup members, possibly with the help of the secretarial support provided by the Commission,
- present the deliverables of the subgroup in the Forum,
- co-ordinate with other subgroups,
- report to and coordinate the work of the group with the Commission.

The Commission may also initiate the appointment of 'team leaders' for the work on specific issues.

3. Meetings

Meetings of the subgroup shall be called by the Commission who will provide the meeting facilities.

4. Online collaboration server

The subgroup will have a dedicated discussion group and document sharing set-up in the DTLF online collaboration server.

In order to facilitate participation and increase transparency, the subgroup should aim to use this service for the elaboration and drafting of deliverables.